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- a.) A two thirds (2/3) vote of **all** the members of this Sanggunian shall be required in overriding the veto of the LCE for any ordinances or resolution, thereby making the particular ordinance or resolution effective for all intents and purposes. (Sec. 54, RA 7160)
- b.) Unless otherwise concurred in by two thirds (2/3) vote of the Sanggunian members present, there being a quorum, no other matters may be considered at a special session except those stated in the notice. (Sec. 52 (d), RA 7160).
- c.) The penalty of suspension or expulsion that may be imposed or meted out by the Sanggunian to an erring member "shall require the concurrence of at least two-thirds (2/3) vote of all the Sanggunian members." (Sec. 50, b-5 RA 7160)
- d.) Within the concurrence of at least two-thirds (2/3) of **all** the members of the Sanggunian, grant tax exemptions. Incentives or relieves to entitles those engaged in community growth including industries.
- e.) At least a two thirds (2/3) affirmative vote of the members present, there being a quorum, shall be required for the adoption of the following motions:
  - 1. Motion to suspend the rules
  - 2. Motion to expunge
  - 3. Motion to extend or limit debate
  - 4. Motion to call for the previous question.
- f.) At least a two-thirds **negative vote** of the members present, there being a quorum, shall be required in order to sustain the *motion to object to the consideration of a question*.

**Section 12. Abstentions.** Indubitably, a member of this Sanggunian is representing the people and not necessarily his own self and as such he should be required to take a stand, one way or the other, on every issue or measure submitted for decision of this august body. Hence it is hereby made as a general rule that no member of this Sanggunian shall abstain from voting, except as provided under Section 2, Rule X, of this Internal Rules of Procedure.

Abstention, if ever allowed to a member, shall not be considered in computing the majority vote. Since abstention is not a vote, it does not count either way. Mere silence and abstention are not equivalent of affirmative votes nor of negative votes. (Quien Vs. Serina, 17 SCRA 567 1966; Ortix Vs. Posadas, 55 Phil. 741; 62 CJS, p 761)

This rule does not apply in voting for elective positions, if a member is qualified.

**Section 13. Simple Majority.** Except as otherwise provided in the Internal Rules of Procedure and existing laws, rules and regulations, a vote by a "simple majority" shall prevail on other measures, motions or propositions provided there is a quorum. In parliamentary parlance, the term "simple majority" means one-half plus one ( $1/2 + 1$ ) of the total votes cast by the members present there being a quorum. It might be less than the majority of the entire membership.

## RULE XII – RULES ON DEBATES AND AMENDMENTS

**Section 1.** As a general rule, no member shall speak before this Sanggunian without first "obtaining the floor". A member who has obtained the floor shall address all his remarks to the Chair. He shall conduct himself with proper decorum by confining his remarks or arguments to the question under debate and avoiding personalities.



- Section 2.** No member rendering a committee report or delivering the sponsorship speech shall speak for more than twenty (20) minutes unless allowed by a majority of members present.
- Section 3.** No member shall speak for more than twenty (20) minutes on a particular issue or question being debated upon unless he is allowed to do so by a majority of the members present.
- Section 4.** During the period of amendments, every member shall observe the so-called **five-minute rule**, i.e., remarks or argumentation by any member on each proposed amendment shall not exceed five minutes.
- Section 5.** The member rendering a committee report or delivering then sponsorship speech of a proposed measure may move to open or close the debate within the twenty-minute period allowed to him. If he fails to exercise his option, the Chair may use the assumed motion to open or close the debate, or any member may formally move for it. In any case, after a member has rendered a committee report or has finished his sponsorship speech of a proposed measure, it shall be considered open to debate.
- Section 6.** While having the floor, a member may be interrupted in his speech or talk by the Presiding Officer to state a point of order, to respond to questions from the floor, to clarify something related to the issue being discussed or to make certain remarks within his privilege.
- Section 7.** The speaker may also be interrupted by another member if the latter desires to ask questions through his privilege to interpolate and by proposing the following motions;
- Point of Order
  - Point of Information
  - Point of Parliamentary Inquiry
  - Call for Orders of the Day
  - Divide the Assembly
  - Raise a Question of Privilege
  - Reconsider
  - Appeal from the decision of the Chair
- Section 8.** All questions addressed to the speaker or the member having the floor must always be coursed through the Presiding Officer.
- Section 9.** The speaker being interpolated may decline to answer questions, if he so desires:
- Section 10.** No member shall speak against his own motion or proposition. He may, however be permitted to withdraw his motion or proposition and if his request to withdraw it is denied he may vote against it.
- Section 11.** While the period of debate is in progress, no member shall roam around the session hall or leave the premises without the permission of the Chair.
- Section 12.** A motion to close the debate is in order if three (3) members have already spoken in the affirmative side and two (2) in the negative side; or only one (1) member has spoken in favor but none against it.



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- Section 13.** Subject to the requirement of the preceding Section, if no member moves to close the period of debate, the Chair, *motu proprio*, may use the “assumed motion” in order to close the period of debate.
- Section 14.** When a motion “to call for the previous question” is proposed by a member which would result in the closing debate on a pending question, a two-thirds (2/3) affirmative vote is hereby required.
- Section 15.** Whenever the Presiding Officer is addressing the Sanggunian, no member shall leave his seat nor interrupt the former in his talk.
- Section 16.** After the period of debate has been closed, the period of amendments shall immediately follow.
- Section 17.** Unless a different method is adopted by the members present in a particular session, amendments to any proposed measure, or parts thereof, shall be *seriatim*. Under this *seriatim* method, the proposed measure is read paragraph by paragraph or section by section upon. Thereafter, a vote is taken on the proposed amendment. Eventually, this process will reach its conclusion and the original measure or proposition is said to have passed the “second reading”.

### **RULE XIII – COMMITTEES**

- Section 1. STANDING COMMITTEE-** The Sangguniang Bayan shall elect the Chairman, Vice-Chairman, and members of the following Standing Committees, the general jurisdiction of which shall be as hereunder provided; provided that the Regular Presiding Officer could not be a chairman of any standing committee, but shall have a voice and vote in all committee deliberations. The Presiding Officer may be elected as chairman of any special or ad hoc committee which the Sanggunian may organize for special purpose.

### **STANDING COMMITTEES**

- a) COMMITTEE ON FINANCE AND APPROPRIATION** - All matters relative to the Budget, the appropriation of funds for the payment of obligation, the determination of compensation of personnel, the reorganization of local offices, taxation ordinances, and monetary & fiscal matters:

Chairman:	<b>Hon. Godofredo T. Ingan</b>
Vice-Chair:	Hon. ABC Pres. Rodelio S. Valencia
Members:	Hon. Cristina Jane G. De Vera Hon. Joan T. Tabangcura Hon. Michael Emili V. Figueras Hon. Luciano F. Manuel

- b) COMMITTEE ON AGRICULTURE, COOPERATIVE, TRADE AND INDUSTRY** -- All matters relating to agriculture, cooperatives, food production, agricultural economics and research, soil survey and conservation, agricultural education and extension services, animal industry and livestock quarantine, farm credit, fisheries and aquatic resources, consumer protection and development of cottage industries:



Chairman: **Hon. Joan T. Tabangcura**  
Vice-Chair: Hon. Michael Emili V. Figueras

Members: Hon. Eugene R. Tadeja  
Hon. Godofredo T. Ingan  
Hon. ABC Pres. Rodelio S. Valencia  
Hon. SK Pres. Jelly Ann Rose T. Tindoc

- c) **COMMITTEE ON EDUCATION AND CULTURE** --All matters relating to education and culture, local schools and universities, libraries and museum, non-formal and community adult education, scientific and technological research, development and advancement of moral and religious formation in the community:

Chairman: **Hon. Vice Mayor Bryan Dexter V. Tadena**  
Vice-Chair: Hon. Luciano F. Manuel

Members: Hon. Michael Emili V. Figueras  
Hon. Godofredo T. Ingan  
Hon. Cristina Jane G. De Vera  
Hon. SK Pres. Jelly Ann Rose T. Tindoc

- d) **COMMITTEE ON HEALTH AND SOCIAL SERVICES** -- all matters related to public health and hygiene, medical, hospital and quarantine services, human ecology and resettlement, social welfare and amelioration services, housing and resettlement;

Chairman: **Hon. Cristina Jane G. De Vera**  
Vice-Chair: Hon. SK Pres. Jelly Ann Rose T. Tindoc

Members: Hon. Michael Emili V. Figueras  
Hon. Godofredo T. Ingan  
Hon. Rizaldy S. Rosario  
Hon. Luciano F. Manuel

- e) **COMMITTEE ON WOMEN AND FAMILY** -- All matters related to the strengthening and development of family life and protection of women:

Chairman: **Hon. Michael Emili V. Figueras**  
Vice-Chair: Hon. Eugene R. Tadeja

Members: Hon. Luciano F. Manuel  
Hon. Cristina Jane G. De Vera  
Hon. Henry Q. Palpal-Latoc  
Hon. SK. Pres. Jelly Ann Rose T. Tindoc

- f) **COMMITTEE ON RULES, PRIVILEGES AND GOOD GOVERNANCE** --All matters related to the implementation of local ordinances, revision and/or enforcement of the Sanggunian Rules and Procedure, codification of ordinances, legal aid, investigation of charges and or misfeasance, malfeasance and nonfeasance against local officials and employees and the conduct, rights, privileges, safety, dignity, integrity and refutation of the Sanggunian and its members; Organization and management; personnel administration, position classification and pay plan, staffing patterns; creation of

positions; policy formulation for the economical, efficient and effective local government administration; conduct and ethical standards for local officials and employees; public accountability of local officials and employees; and all other matters related to good governance:

Chairman: **Hon. Luciano F. Manuel**  
Vice-Chair: Hon. Rizaldy S. Rosario

Members: Hon. Michael Emili V. Figueras  
Hon. Cristina Jane G. De Vera  
Hon. Godofredo T. Ingan  
Hon. ABC Pres. Rodelio S. Valencia

- g) COMMITTEE ON INFRASTRUCTURE, PUBLIC WORKS AND HIGHWAYS --** All matters relating to the planning, construction, maintenance, improvements and repair of public buildings, highways, bridges, roads, parks, shrines, monuments and other public edifices, drainage, sewerage and flood control & protection, irrigation and water utilities; land, sea, & air transportation.

Chairman: **Hon. Rizaldy S. Rosario**  
Vice-Chair: Hon. Luciano F. Manuel

Members: Hon. Michael Emili V. Figueras  
Hon. Hon. Godofredo T. Ingan  
Hon. Eugene R. Tadeja  
Hon. Henry Q. Palpal-Latoc

- h) COMMITTEE ON YOUTH AND SPORTS DEVELOPMENT --** All matters relating to the youth, the promotion of youth moral, physical, intellectual and social well-being, the Barangay Youth Council ISPADA and the development of sports and sportsmanship in the community:

Chairman: **Hon. SK. Pres. Jelly Ann Rose T. Tindoc**  
Vice-Chair: Hon. Cristina Jane G. De Vera

Members: Hon. Eugene R. Tadela  
Hon. Michael Emili V. Figueras  
Hon. Rizaldy S. Rosario  
Hon. ABC Pres. Rodelio S. Valencia

- i) COMMITTEE ON HUMAN RIGHTS, PEACE & ORDER, PUBLIC SAFETY AND TRANSPORTATION --** All matters affecting inherent rights of men, whether citizens or aliens against illegal detention, searches and seizures committed by authorities. Maintenance of public order and security, civil defense, liaison with the PNP, organization and maintenance of Barangay Tanods and civilian home defense forces, audit probation, maintenance of punitive and corrective institution, fire, accident and crime prevention:

Chairman: **Hon. Eugene R. Tadeja**  
Vice-Chair: Hon. Michael Emili V. Figueras