Republic of the Philippines
MUNICIPALITY OF SANTO DOMINGO
Province of Ilocos Sur

OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE No. 002
Series of 2018

AN ORDINANCE CREATING THE POSITION PLANNING OFFICER III SALARY GRADE 18, DEFINING ITS FUNCTIONS AND FOR OTHER PURPOSES

WHEREAS, under the Local Government Code of 1991 grants local government units (LGUs) the power to create offices and positions, thus**:** ***"Section 76. Organization Structure and Staffing Pattern. Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission."***

WHEREAS, Section 9 of CSC Memorandum Circular No. 19, s. 1992 expressly authorizes LGUs to create offices, thus: ***"Section 9. Other Offices and positions in the organizational structure and staffing pattern not provided under Sections 3 and 4 of these guidelines may be created by local government units: Provided, That they are the priority needs as identified by the local chief executive, the sanggunian and/or the local development councils concerned consistent with Section 17 of the Code ; Provided, further, that the mandatory positions shall have been created, and provided finally, that the budgetary limitations under Sec. 325 of the Local Government Code have been complied***.

WHEREAS, the Local Chief Executive requested the creation of position PLANNING OFFICER III SALARY GRADE 18, under the Office of the Municipal Planning and Development Coordinator (MPDC), with the following qualifications:

Education:	Bachelor's Degree relevant to the job
Experience:	2 years of relevant experience
Training:	8 hours relevant training
Eligibility:	Career Service (Professional)

NOW THEREFORE, on motion of the Committee Vice Chair on Personnel, **HON. BRYAN DEXTER V. TADENA,** this August Body RESOLVED TO ENACT.

BE IT ENACTED BY THE SANGGUNIANG BAYAN OF SANTO DOMINGO, ILOCOS SUR IN A REGULAR SESSION ASSEMBLED

Section 1. Creation of Position – There shall be created position **PLANNING OFFICER III SALARY GRADE 18, of Sto. Domingo, Ilocos Sur.**

BRYAN DEXTER V. TADENA
Sangguniang Bayan Member

CRISTINA JANE G. DE VERA
Sangguniang Bayan Member

MICHAEL EMILI V. FIGUERAS
Sangguniang Bayan Member

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RIZALDY S. ROSARIO
Sangguniang Bayan Member

JOAN T. TABANGCURA
Sangguniang Bayan Member

LUCIANO F. MANUEL
ABC Federated President

ATTESTED:

FLORO T. TADENA
Vice Mayor & Presiding Officer

RODEL M. TAGORDA
Secretary to the Sangguniang

APPROVED:

_____
(Date)

AMADO T. TADENA
Municipal Mayor

x x

Section 2. Functions – The **PLANNING OFFICER III** shall have the following functions:

(a) Facilitates the revision/enhancement/development of the department's objective hierarchy and logical framework matrix;
(b) Determine information needs of the management along the assessment of performance;
(c) Provide technical assistance to offices along the implementation of the department-wide Monitoring and Evaluation System, such as identifying and designing performance questions, key indicators and targets for each program component and for each level of the objective hierarchy;
(d) Develops and implements capacity building plan and other training activities related to monitoring and evaluation;
(e) Undertakes and facilitates activities for OBS to develop and implement the M&E Plan;
(f) Leads/participates in the development and conduct of monitoring and evaluation studies, working closely with other offices/divisions and stakeholders;
(j) Perform other related tasks as may be assigned from time to time.

Section 3. Effectivity – This ordinance shall take effect immediately upon approval.

(Enacted this 5th day of February 2018)
(Sponsored by SBM Bryan Dexter V. Tadena)

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